

**Hillhead Tennis Section
Hillhead Sports Club
(Hillhead High School War Memorial Trust Limited)**

Constitution

1. Name

The Section shall be called Hillhead Tennis Club.

2. Objects

The objects of the section shall be to promote the playing of competitive and social tennis.

3. Membership

Membership of the Section shall be confined to members of the Trust.
The Section has an open access policy in terms of equality and diversity.

4. Office Bearers and Section Committee

The Office Bearers and Section Committee shall be elected at the Annual General Meeting from among the members of the Section and shall consist of:

1. A Convener
2. A Vice-Convener
3. A Secretary
4. A Treasurer
5. Four committee members

The Past Convener and the Club Coach are *ex-officio* members of the committee.

The Section Committee shall control the Section on behalf of the Trust and shall have power to co-opt members to assist in the work of the Tennis Section.

The Convener shall preside at all General Meetings of the Section, but in his/her absence the meeting shall elect a temporary Chairperson. The Chairperson shall have a deliberate as well as a casting vote.

Office bearers of the Section shall be appointed for two years, with the exception of the Convener and Vice-Convener, who shall be elected for one year. They shall demit office at the Annual General Meeting and shall be eligible for re-election. The Committee shall have power to fill any vacancies except the offices of Convener, Secretary and Treasurer, which shall be elected by the members at a General Meeting of the Section.

5. Annual General Meeting

An Annual General Meeting of the Section shall be held each year for the purpose of electing Office Bearers and transacting any other competent business. Notice shall be given to the members at least twenty-one days before the date of the Meeting. Fifteen members shall form a quorum.

6. Extraordinary General Meeting

The Section Secretary shall call an Extraordinary General Meeting of the Section at the request of the Directors of the Trust or on the requisition of fifteen members. The purpose for which the Meeting is called must be specified in the notice calling the meeting and seven days notice of the meeting shall be given.

7. Alteration to the Constitution

Alteration to the Constitution may only be made at a General Meeting of the Section and shall require a majority of at least two thirds of the members present. Voting will be subject to approval by the Board of the Trust.

Any proposed alteration to the Constitution shall be made in writing, addressed to the Secretary, and received by the Secretary not later than twenty-one days prior to the Annual General Meeting or seven days prior to any Extraordinary General Meeting. Any proposed alteration shall be specified in the notice calling the meeting.

8. Resignations

Members wishing to resign from the Section must give notice to the Honorary Secretary of the Trust before the last day of August in any year or be liable for the current year's subscription.

9. Complaints

Complaints regarding the management of the Section shall be made in writing to the Secretary or to the Section Committee.

10. Misconduct

Members guilty of conduct which will include any breach of the Section rules may be suspended by the Committee and the Directors informed.

11. Minutes

The Section Secretary shall retain a record of the proceedings of all meetings of the Section and of the Section Committee.

12. Tennis Clothing

The Section allows players to wear coloured tennis clothing